



DATE: _____

PROPERTY LOCATION: _____

COUNTRY CLUB/GATED COMMUNITY _____

SQUARE FOOTAGE: _____ YR BUILT: _____ VACANT: ___ OCCUPIED: ___

REQUESTED BY: _____ CELL # _____

AGENT COMPANY: _____ E-MAIL: _____

PHONE: _____ FAX: _____

BUYER: _____ PHONE: _____

ADDRESS: _____ FAX: _____

_____ E-MAIL: _____

PRIVATE PAY _____ or ESCROW _____ ESCROW REP: _____

ESCROW COMPANY: _____

PHONE: _____ FAX: _____

ESCROW # _____ CLOSING DATE: _____ FEE: \$ _____

SPECIAL INSTRUCTIONS: _____

Note: Any additional special requests made on property location must be in writing.

INSP. DATE: _____ TIME: _____

AGENT WILL MEET AT LOCATION: _____ LEAVE KEY UNDER MAT: _____

CONTACT PERSON/NUMBER: _____